

**Texas Education Agency  
Standard Application System (SAS)**

**2014-2016 Technology Lending Program Grant**

<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	<b>FOR TEA USE ONLY</b> Write NOGA ID here:  <div style="border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: center;">           Received            Texas Education Agency            2014 MAY 13 AM 11:56            Document Control Center         </div>
<b>Grant period:</b>	October 1, 2014, to August 31, 2016	
<b>Application deadline:</b>	5:00 p.m. Central Time, May 13, 2014	
<b>Submittal information:</b>	<b>Four</b> complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: <div style="text-align: center;">             Document Control Center, Division of Grants Administration              Texas Education Agency              1701 North Congress Ave              Austin TX 78701-1494           </div>	
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

**Schedule #1—General Information**

**Part 1: Applicant Information**

Organization name	County-District #	Campus name/#	Amendment #
Laneville ISD	201-903	Laneville School	
Vendor ID #	ESC Region #	US Congressional District #	DUNS #
756001937	7	TX-001	184350619
Mailing address		City	State    ZIP Code
7415 FM 1798 West		Laneville	TX    75667-

**Primary Contact**

First name	M.I.	Last name	Title
Brian	A	Nichols	Superintendent
Telephone #	Email address		FAX #
903-863-5353	nicholsb@lanevilleisd.org		903-863-2736

**Secondary Contact**

First name	M.I.	Last name	Title
Sandra	M	Upshaw	Business Manager
Telephone #	Email address		FAX #
903-863-5353	upshaws@lanevilleisd.org		903-863-2736

**Part 2: Certification and Incorporation**

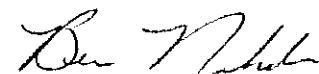
I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

**Authorized Official:**

First name	M.I.	Last name	Title
Brian	A	Nichols	Superintendent
Telephone #	Email address		FAX #
903-863-5353	nicholsb@lanevilleisd.org		903-863-2736

Signature (blue ink preferred)

Date signed



5-8-14

*Only the legally responsible party may sign this application.*

701-14-107-136

**Schedule #1—General Information (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
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No fiscal-related attachments are required for this grant.

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
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No program-related attachments are required for this grant.

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 <sup>st</sup> year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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By TEA staff person:

**Schedule #4—Request for Amendment**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost ( %):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Laneville Independent School District is a small, rural district of approximately 170 students in grades PK-12. The district's student population is 57% African American, 22% Hispanic, and 19% White. With over 90% of our student body identified as economically disadvantaged the majority of our students using this program will be economically disadvantaged. Students with disabilities will also be allowed the same opportunity to check out the equipment as any other student. The district intends on prioritizing the use of the devices first in grades 9-12, followed by grades 6-8. Through program the district hopes to fulfill its goal of preparing students for college and the workforce following graduation. These devices will allow for more project based learning experiences as well as supplementing students in their dual-credit and college preparatory coursework.

The technology lending program will align with the current curriculum and instruction on the Laneville campus by meeting the desired 4 C's. The use of these devices will promote communication, collaboration, creativity, and critical thinking. In order for our students to be able to meet the demands of a 21<sup>st</sup> century workforce each of these four skills will be necessary. Teachers will encourage students to demonstrate learning through a variety of context. The technology lending program will address areas of concern for the district. First, students will be provided with the necessary technology devices to participate in dual-credit, college, or workforce training hours. Students will also have access to TEK aligned digital content through TASA's iTunes U course selection. Students will also be able to access tutorial programs such as Khan Academy to assist students with their academic courses. Second, in order to meet the needs of digital society our students will be better equipped with technology devices that allow for learning to take place regardless of place and time. Students will be able to collaborate with both teachers and fellow students to integrate learning across the curriculum. Having these devices will also allow for students to utilize tools and online textbooks to demonstrate more creativity and student engagement.

Through the use of the grant funds Laneville School intends to purchase 15 13inch 128 Gb MacBook Pro devices and 50 32Gb iPad Mini devices. The district will also purchase protective cases for each of them. The district will also purchase 2 Luxor Tablet Charging Carts. The district will also purchase 4 Verizon Hotspots for students to use who may not have access to the internet at home.

The MacBook devices will be used to allow high school students to complete post-secondary and dual-credit courses through our local colleges. Laneville ISD is committed to increasing the number of students taking and completing dual-credit courses, increasing the number of students who demonstrate proficiency in technology application, and increasing the percentage of teachers who are utilizing technology to facilitate increased student engagement. Through the technology lending grant Laneville School will be better able to provide students with the tools and resources necessary to be successful.

The iPads will be available to classrooms in grades 6-12. Students will have access to these devices by their teachers scheduling times and dates for their use in appropriate lessons. The district will use the local funds to purchase apps, such as Mobisit, that will allow us to filter what the iPad has access to when a student takes it home.

Professional development has and will be provided to teachers to meet the needs of students and implementation of these digital devices both in and out of the classroom setting. Teachers will be surveyed before, during, and at the end of the program to measure the success and weaknesses of the program.

The school will conduct a meeting prior to the implementation of the program to educate parents and students on the dangers of internet usage, the goals of the program, the care of the equipment, the process and procedures for checking out devices, and the responsibilities of each party regarding damage or loss of devices. The district will meet CIPA laws in a CIPA specific agreement. The district currently has an established technology lending agreement, which high school students and parents are currently required to sign before checking out a device for college-course work. The district has been committed to continued upgrades and immersion of technology over the past several years.

Through a Qualified Zone Academy Bond (QZAB) in 2012 the district was able to purchase SMARTBOARDS and classroom projectors for students in grades K-12. The use of iPods has been utilized in middle school grades. The district has two working computer labs which serves all students. The district also provides students with access to software programs such as Study Island for intervention, and Compass Learning for accelerated instruction.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 201-903			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32					
Grant period: October 1, 2014, to August 31, 2016			Fund code: 410		
<b>Budget Summary</b>					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$12605	\$	\$12605
Schedule #9	Supplies and Materials (6300)	6300	\$47420	\$	\$47420
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$0
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$	\$	\$0
Total direct costs:			\$	\$	\$60025
Percentage% indirect costs (see note):			N/A	\$	\$0
Grand total of budgeted costs (add all entries in each column):			\$	\$	\$60025
<b>Administrative Cost Calculation</b>					
Enter the total grant amount requested:					\$60025
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$9004
This is the maximum amount allowable for administrative costs, including indirect costs:					

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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<b>Schedule #8—Professional and Contracted Services (6200)</b>			
County-district number or vendor ID: 201-903		Amendment # (for amendments only):	
<b>NOTE:</b> Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.			
Expense Item Description			Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land		\$
	Specify purpose:		
6299	Contracted publication and printing costs (specific approval required only for nonprofits)		\$
	Specify purpose:		
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> Salaries/benefits	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Networking (LAN)	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Computer/office equipment lease	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Building use	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Copier/duplication services	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Telephone	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Administrative	<input type="checkbox"/> Other:	
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:			\$
Professional Services, Contracted Services, or Subgrants Less Than \$10,000			
#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1	Verizon Wireless Hot Spot Data Plan (4 plans)	<input type="checkbox"/>	\$3920
2	2 Year Warranties for Devices	<input type="checkbox"/>	\$8685
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$12605
Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000			
1	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:			\$
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Schedule #8—Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 201-903		Amendment number (for amendments only):	
<b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>			
2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	

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Schedule #8—Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 201-903		Amendment number (for amendments only):	
<b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>			
6	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$12605	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$	
(Sum of lines a, b, c, and d) Grand total		\$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 201-903				Amendment number (for amendments only):		
Expense Item Description						
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies		\$
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:		
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:		
6399	Technology Hardware—Not Capitalized					
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1	iPad Mini 32GB		50	\$499	\$47420
	2	MacBook Pros		15	\$1199	
	3	Protective Cases		65	\$69	
	4				\$	
	5				\$	
6399	Technology software—Not capitalized					\$
6399	Supplies and materials associated with advisory council or committee					\$
Subtotal supplies and materials requiring specific approval:					\$	
Remaining 6300—Supplies and materials that do not require specific approval:					\$	
Grand total:					\$47420	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

#### For TEA Use Only

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On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 201-903		Amendment number (for amendments only):	
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$
6490	Indemnification compensation for loss or damage		\$
6490	Advisory council/committee travel or other expenses		\$
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$
Remaining 6400—Other operating costs that do not require specific approval:			\$
<b>Grand total:</b>			<b>\$</b>

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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<b>Schedule #11—Capital Outlay (6600/15XX)</b>				
County-District Number or Vendor ID: 201-903			Amendment number (for amendments only):	
<b>15XX is only for use by charter schools sponsored by a nonprofit organization.</b>				
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>6669/15XX—Library Books and Media (capitalized and controlled by library)</b>				
1		N/A	N/A	\$
<b>66XX/15XX—Technology hardware, capitalized</b>				
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
11			\$	\$
<b>66XX/15XX—Technology software, capitalized</b>				
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
18			\$	\$
<b>66XX/15XX—Equipment, furniture, or vehicles</b>				
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
28			\$	\$
<b>66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life</b>				
29				\$
<b>Grand total:</b>				\$

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 1: Student Demographics.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

<b>Total enrollment:</b>			<b>170</b>	
Category	Number	Percentage	Category	Percentage
African American	97	N/A	Attendance rate	96%
Hispanic	37	N/A	Annual dropout rate (Gr 9-12)	0%
White	33	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	0	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	162	95.28%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	24	14%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	3	1.6%	Average ACT score (number value, not a percentage)	N/A

**Comments**

**Part 2: Students to Be Served with Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public	30	13	14	14	14	11	11	9	10	7	12	6	11	8	168
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
<b>TOTAL:</b>	30	13	14	14	14	11	11	9	10	7	12	6	11	8	168

**For TEA Use Only**

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By TEA staff person:

**Schedule #13—Needs Assessment**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville ISD identified a range of needs and prioritized those needs based upon a comprehensive needs assessment. The comprehensive needs assessment is conducted by numerous district stakeholders, including administrators, teachers, staff personnel, community members, students, and parents. Laneville ISD is a one campus district with grades PK-12. Therefore, no prioritization of campuses was needed.

The district annually conducts a comprehensive assessment with the assistance of Texas Educational Consulting Services (TECS). TECS assist the district in compliance, data collection, analysis, and reporting. This needs assessment and improvement plan is typically done during the summer months prior to the beginning of the new school year. This comprehensive needs assessment examined five specific data sources: Student achievement, attendance rates, drop-out rates, policies and procedures, and the evaluation of professional development activities. Laneville further utilized data related to demographics, student achievement, campus culture, alignment of curriculum, family and community engagement and staff retention to identify areas of concern.

The district also recently completed its technology plan for the 2014-2017 cycle. This plan aligns with recommendations for local education agencies and state standards, including the TEKS, the Technology Applications Standards for Beginning Teachers and technology standards in the Texas STaR chart. Based on the needs assessment conducted by the technology committee, consisting of administrators, teachers, parents, community members and students, the district feels it has made some progress in the use of technology to support instruction. The highlights include having high speed internet access in all LISD buildings, and more than a T1 connection to the internet. The district has a minimum of one networked computer per classroom, three networked computer labs, standardized software for use by students and staff, and increased communication with all stakeholders through social media and the district's website.

Laneville ISD believes all students can learn and technology is a tool that can maximize learning opportunities. In order for students to graduate prepared for a 21<sup>st</sup> century economy, our district feels it is our responsibility to prepare our students and staff to be able to effectively use technology and access content in both the educational process and in the management of instruction. Through a comprehensive technology plan, Laneville has developed goals which stress the importance of students being technology literate and able to apply technology skills to enhance their achievement. Laneville also stresses the importance of all educators being technology proficient and able to structure and support their students in technology-based learning experiences. Laneville is also determined to provide adequate hardware, software, and professional development to provide a comprehensive curriculum, superb instruction, and efficient operations.

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By TEA staff person:

**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Student access to digital course content or earning course credit through online access and learning pathways is limited. Continuing need to increase number of student's prepared for post-secondary classes.	Students would have access to digital technologies in both in and out of school learning. Students would have access to and participate in learning at school, virtually, and at home. Would assist students in preparing for demands of college classes by providing access to TSI pre-assessments and practice test.
2.	Providing engaging tasks across grade levels where the teacher plays a supportive role is limited. Traditional teacher roles are prevalent with direct instruction being the primary instructional method. Ensure accessibility to technology-enriched instruction and to adaptive/assistive devices, for all students.	Students would utilize technology to increase their own self-management of learning, leading to more rigorous content mastery. Technological access would allow for more engaged learning tasks with interdisciplinary projects in all grade levels by utilizing the power of digital learning and digital media.
3.	Student's ability to demonstrate technology literacy according to district and state standards.	Educators would create learning opportunities to promote student use of technologies to demonstrate mastery, while creating greater levels of collaboration, inquiry, analysis, creativity, and content production.
4.	Limited opportunities for student and public engagement as it relates to digital learning. Increased opportunities to access and utilized Web 2.0 tools	Would provide meaningful student and community engagement by providing devices capable of access to digital content for district students and parents. Parents would also be provided assistance and information through ongoing parental meetings on appropriate student use
5.	Educational staff's ability to use and apply technology to support teaching, learning, and student engagement.	District would provide technology professional development using a variety of methods to meet the needs of staff, students, and stakeholders. District would allocate local funds to support the goals of the grant. Educators would be provided with necessary technology to implement curriculum and program.

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By TEA staff person:

**Schedule #14—Management Plan**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Superintendent	The district superintendent currently holds a Doctor of Education degree. He has served as superintendent for 2 years, previously serving as principal for 5. He has more than 13 years' experience in education. He has successfully managed numerous grants for the district.
2.	Technology Director	The district's technology director has served in that capacity for the district for 5 years. He has coordinated technology lending to high school students, managed the district's network, software and hardware needs.
3.	Campus Principal	The campus principal currently holds his Doctor of Education degree. He has served as principal for 2 years in the district. He also has extensive experience in higher education coordinating grants. He also has more than 13 years' experience in education.
4.		
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Plan for implementing the grant	1. Develop Grant Committee	10/01/2014	11/01/2014
		2. Develop Student Eligibility	10/01/2014	11/01/2014
		3. Create Lending Handbook	10/01/2014	11/01/2014
		4. Advertise Program	10/01/2014	08/31/2016
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Provide One to One Technology Devices for Students in Grades 6-12	1. Get Quotes for Devices	10/01/2014	11/01/2014
		2. Receive Board Approval & Purchase	10/01/2014	11/01/2014
		3. Image Computers & Tablets	10/01/2014	11/01/2014
		4. Issue Agreements, Hold Orientation	10/01/2014	11/01/2014
		5. Checkout Equipment	10/01/2014	11/01/2014
3.	Provide professional development to teachers to support use of digital content	1. Initial iPad training	10/01/2014	11/01/2014
		2. Individualized training	09/01/2014	08/31/2016
		3. Team visits to other districts/campuses	09/01/2014	12/31/2014
		4. Evaluation of training activities	09/01/2014	08/31/2016
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Expand access to dual credit college level courses and facilitate student-centered learning	1. Enrollment in college-level courses	08/15/2014	08/31/2016
		2. Select apps for activity-based learning	10/01/2014	08/31/2016
		3. Utilization of Web 2.0 tools	10/01/2014	08/31/2016
		4. Utilization of iTunes U & Khan Academy	10/01/2016	10/01/2016
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Evaluate effectiveness of grant and check in equipment	1. Conduct observations of device usage	11/01/2014	5/01/2016
		2. Conduct technology committee meetings	10/01/2016	08/31/2016
		3. Conduct surveys for feedback	05/01/2015	05/01/2016
		4. Inventory checks	10/01/2014	06/01/2016
		5. Check-in devices and inventory	06/01/2015	06/01/2016

**Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.**

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By TEA staff person:

**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district will monitor the process both formally and informally. Currently the campus uses a continuous evaluation model that examines student performance, teacher effectiveness, campus climate, and community engagement. Based on the previous year's data, beginning of year assessments such as TPRI, locally developed assessments, mid-year benchmarks, and end-of-year results school administrators, along with site-based committee members develop the student's and district's academic goals and objectives for the upcoming school year. The district also utilizes software programs to disaggregate student and state data.

The district's campus principal, technology directory, and district superintendent will coordinate efforts on a weekly basis. These individuals along with the classroom teachers will collect data throughout the school year to use in monitoring the progress of the grant. The evaluation of activities will determine the effectiveness of the program implementation, the effectiveness of the activities in meeting the goals of the program, and the overall impact of the activities. The evaluation of the program will be guided by the effectiveness of the program to increase access for at-risk students to digital content, fostering a creation of student-centered learning in the classrooms, the extent of professional development strategies in increasing teacher capacity to create classrooms where digital content is utilized, and increasing the availability to college course work for our high school students.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Typically, Laneville ISD receives E-rate funding that is spent in providing adequate bandwidth and telecommunications for the district. Laneville ISD recently utilized funding through a QZAB loan in increasing access to technology devices, such as SMARTBOARDS in the elementary classrooms, new desktop computers, and ceiling mounted projectors.

The district also utilizes its High School Allotment funds to assist in paying for high school student's dual-credit or college course tuition. Existing efforts that are similar to the planned project include a current technology lending program to high school students pursuing dual-credit or college. Depending on availability, students may have access to laptop devices for online learning to assist in completing required assignments. The technology lending grant will allow the district to leverage existing efforts by assisting families in providing possible internet access to participating students in online course-work.

At this time, tablet devices and laptop access for all students is limited. The campus would like to be able to provide access for every student when needed.

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By TEA staff person:

**Schedule #15—Project Evaluation**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Lending Procedures	1.	100% of students have access
		2.	Student/Parent Meetings & Agreements
		3.	
2.	Increased access to digital content and devices	1.	100% of students have access weekly to digital content from a variety of sources
		2.	100% of students have access to digital devices for school or at home
		3.	
3.	Increased number of students taking dual-credit/college/increased activity-based learner center lessons	1.	Increase percentage of students taking dual-credit college coursework
		2.	Increase percentage of students receiving college or training hours.
		3.	Increase utilization of Web 2.0 tools by all students
4.	Maintenance of devices and content	1.	Availability of technology director
		2.	Inventory/ maintenance checks every six weeks. Logs of checks
		3.	Inventory checks at beginning and end of school year
5.	Professional Development of Staff	1.	Teacher participation in digital content training
		2.	100% of teachers proficient in using digital content. Campus STaR chart
		3.	Site visits to other campuses and districts

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The evaluation of the program will be an ongoing process from the beginning of the award date until each device is returned. Problems will be identified to assist teachers, students, and administrators what is going on. Data will be collected from all stakeholders. Data will be collected from the first professional development training, through the parent/student meeting, check-out/check-in, maintenance and support, to student success and achievement. This data will determine both the programs strengths and weaknesses. The data will also afford staff members the opportunity to develop strategies in addressing factors which may inhibit the effectiveness of the program.

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By TEA staff person:

**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville will utilize funds to implement a technology lending program to all students in grades 6-12. Laneville ISD is a single campus district serving students in grades PK-12. The purpose of the technology lending program will be to assure that every student will have access to digital content. The purpose of the grant will not be to simply acquire more technology, but to increase the learning opportunities for all students. Through the program students will have the ability to access online digital content through a variety of applications. Students will have access to programs and services which are TEKS-aligned through TASA's iTunes U and applications such as Khan Academy, Study Island, and other educational applications to assist students. The district will also utilize local funds to purchase online or digital textbooks in need areas to assist students and to bridge the gap between school and home.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**Statutory Requirement 2:** If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville School currently utilizes a limited technology lending program with its high school students taking dual-credit or college coursework by utilizing High School Allotment funds. Laneville will continue utilizing this funding source to compliment grant funds to extend access for all students to have access to electronic instructional materials. The school's limited instructional materials allotment has allowed the district to merely purchase textbooks and very few technology devices. With the availability of online textbooks, the district will use both instructional materials allotment and local funds to purchase software applications and digital textbooks to assist students.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 1:** Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A major goal of Laneville School is to provide students with access to multiple pathways and variable time for individualized learning in and out of school. Laneville School also strives to make course content and credit available to students through a variety of means, such as virtual learning. Laneville wants its students to have regular access to information and to be able to make responsible decisions regarding digital content in order to acquire knowledge in content specific areas. Teachers are also required to provide instruction in appropriate use of technology. The lending program will allow for the school to further provide all of its middle school and high school students with the devices necessary to meet its goals in this digital learning environment. Each student will have access to a device that will enhance their learning opportunities in and out of the school setting.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 2:** Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville is a one campus district; therefore prioritization of campuses is not necessary. Laneville hopes to provide each student in grades 6-12 with access to a digital device. Priority will be given to students based on class and student need. Teachers will request via the technology director if a student needs to checkout a device. If the number of requests is greater than the number of devices available, the principal and teachers will meet to determine the highest priority. High school students taking college, college preparatory, or vocation courses will be given the highest priority in regards to laptop devices and residential access to the internet. Priority will also be given to students who have demonstrated the ability to utilize the devices independently and responsibly.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 3:** Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology lending program will align with the current curriculum and instruction on the Laneville campus by meeting the desired 4 C's. The use of these devices will promote communication, collaboration, creativity, and critical thinking. In order for our students to be able to meet the demands of a 21<sup>st</sup> century workforce each of these for skills will be necessary. Teachers will encourage students to demonstrate learning through a variety of context. The technology lending program will address to areas of concern for the district. First, students will be provided with the necessary technology devices to participate in dual-credit, college, or workforce training hours. Second, in order to meet the needs of digital society our students will be better equipped with technology devices that allow for learning to take place regardless of place and time. The district will emphasize the usage of applications that are aligned to the TEKS. Specifically, utilizing TASA's iTunes U, which provides digital content to students in core subject areas. These collections provide students with access to an engaging student-centered rich learning environment. Students will be able to collaborate with both teachers and fellow students to integrate learning across the curriculum. Having these devices will also allow for students to utilize tools and online textbooks to demonstrate more creativity and student engagement. The lending program will also allow for teachers to coordinate with students individualized intervention programs. Programs and online applications such as Khan Academy and Study Island will now be available to students both at school and at home.

At the teacher level, classroom instruction will be delivered now in a variety of ways. Teachers will align both online tools and apps to further enhance instruction. The goals of the lending program will be to increase student engagement, increase time on task, and creating higher-level cognitive skills.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 4:** Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Electronic instructional materials are currently being used in each grade level across all foundation curriculum subject areas. Each classroom is fitted with access to either SMARTBOARD technology or classroom projectors which allow for the use of digital content. Each teacher and grade level is expected to use digital content to enhance student learning and engagement. These devices are incorporated as tools to support instruction and not merely take the place of instruction. The board of trustees is committed to increased use of electronic instructional materials in the classroom.

Currently two high school students have access to laptop computers that they can check out for use with college-coursework. With limited financial resources the district is currently unable to provide every student with a device if they so choose.

The district also has a handful of mobile learning devices, which are spread across grade and subject levels. These devices are not to be checked out and must remain on campus.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 5:** Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville will provide teachers with professional development which increases teacher capacity to facilitate meaningful learning for students engaged in utilizing Web 2.0 tools, online curriculum, and digital textbooks. Professional development will be spearheaded by the campus principal and technology director. The technology director will provide training on acceptable use and safety of students, the lending agreement, allowable uses, care, and subject specific usage of the equipment. The district will create teams of teachers who will visit other districts who have successfully implemented a technology lending program. These team members will then impart their knowledge with their peers. The campus will provide continuing training opportunities as needed and will partner with the Region VII service center for additional training opportunities. If the district is awarded this grant professional development will also be offered through Project Share and on other online formats which are focused on digital content.

**TEA Program Requirement 6:** Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The entire district backbone is networked via multi-mode gigabit fiber optic and 802.11b/g/n wireless technologies. The district intranet is serviced by a mix of Windows 2003 and 2008 servers, supporting a Windows XP Active Directory domain model. Publicly accessible internet content is serviced by Region VII. All district workstations have access to the internet via category 5E Ethernet or 802.11 b/g wireless media and CIPA-required filtering is done with Region VII Answers software. District WAN connections are provided by ESC 7 (Kilgore) Eastex Telephone Coop via 50 meg fiber optics. The district has used E-rate funding over the past several years to expand its pipeline and internet access for all students. The district currently employs a full-time technology director who oversees the district's network and also maintains all of the district's hardware and software components. The district also uses the Region VII ESC for assistance as well.

The district currently supports approximately 135 PC desktop workstations. The 79 newest computers (received in 2012) are Lenovo windows based machines with configuration of Intel core i3 processor, 3.3 Ghz, 4G RAM, and 80G hard drives. Currently, supported workstation operating systems are Windows XP, Windows 7, and MacOSX. All district administrative and support workstations run XP as well. All classrooms have one or more computers with network and internet access. Three computer labs are available for scheduled use. All staff members have email and all teachers have access to software tools to support curriculum and instruction. The district utilizes a portable Tanberg distance learning and video conferencing unit accessible to both students for instructional purposes and to faculty for administrative training and continuing education. An Apple iPod cart houses and syncs 25 iPods. Classrooms for grades 5 through 12 have a ceiling mounted multimedia projector and Elmo document cameras. Additionally, Head Start, kindergarten, and grades 1,2,3, and 4 have interactive SMART Boards with multimedia projectors. Each teacher has an iPad to provide instructional materials and online resources.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 7:** Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Based on district surveys 67% of students have direct internet access to their homes. Those students who do not have direct land-based access are able to access the internet through their mobile phones. The larger majority of students in the middle school grades (6-8) or 80% have internet access at home. In order to address the needs of students who may have limited or not internet access, the district intends on purchasing 4 Verizon internet hotspots to lend to students based on need. Priority will be given to students taking dual-credit or college level courses. Prior to check out the devices teachers will also need to sign off based on the assignment. Parents and students will be required to sign off on the appropriate use of access and will return once assignment or need is met.

The district contacted its local service provider and explored the possibility of at home service for all students, but the monthly costs of service would be too much based on the current grant available. The district will consider using local funds to assist any further students who made need assistance at home. These considerations will be based according to need.

**TEA Program Requirement 8:** Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district currently employs a full time technology director. The technology director has five years' experience with the district has implemented previous technology grants. Students, parents, and teachers who have needs will see the technology director for any technical support. The campus principal also has experience in online course delivery and currently serves as an adjunct faculty member. The district superintendent has experience also in online course delivery and has experience in the implementation of grants at both the district and campus level.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 9:** Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Equipment will be checked in and checked out through the district's technology director. Prior to the checking out of any device both the parent and student must have completed an orientation to the technology lending program and completed the lending agreements. All equipment will be identified with appropriate ownership labels, serial numbers, and internal identification to track devices. The removal of such identification markers is a violation of the district's acceptable use policy. The district will purchase two-year warranties on the device in case of damage. Students will be required to exercise care in the use and handling of the equipment. Any property lost, stolen, or damaged must be reported to the campus principal and technology director. Should the device not be in proper working order then the student should provide the device to the technology director as soon as possible.

If a student does not comply with the requirements stated in the technology lending agreement they will be subject to fines and penalties. The district technology director, classroom teachers, and administrators will conduct frequent inspections of the devices. If the student fails to return the equipment in a timely manner the student will be considered to be in default. The district will then be allowed to go to the student's place of residence and collect the property or file a report on stolen property. According to TEC 11.158, a district may require payment of a reasonable fee, not to exceed the actual maintenance cost for the use of musical instrument, technology and uniforms owned or rented by the district. If the fee creates a hardship on the student or parent, the administration may discuss payment options available.

The district's technology director performs annual inventory checks of technology devices at the beginning and end of each year.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 201-903

Amendment # (for amendments only):

**TEA Program Requirement 10:** Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville ISD conducts annual inventories of all its technology devices. These inventories typically take place at the beginning and ending of each school year. All technological devices are barcoded and inventoried with the district's technology director. This system allows the district to know who has check-out a device. The campus principal, teachers, and technology director all work with students to ensure reasonable care is taken with district property. The district currently has insurance on its communications equipment, computers, and media with a limit of \$500,000. Each loss under this policy is subject to a \$250 deductible.

**TEA Program Requirement 11:** Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Laneville ISD has developed a Technology Lending Agreement. This agreement requires students and parents to agree to the following terms: 1) The student agrees that the device is the property of the district and will be used for educational purposes only. 2) The student agrees that the equipment shall at all times remain the property of Laneville ISD and the student will not remove or tamper with the markings or labels fixed to the equipment. 3) The student agrees to maintain the device in good working condition for the term of the loan, agreeing not to modify or abuse it. 4) The student agrees that the district may at any time terminate this loan and request immediate return of the equipment at any time. 5) The student agrees that only district approved software be loaded onto the laptop or device and that no portion of the equipment be removed. 6) The student also agrees to be financially responsible in the event the equipment cannot be returned in the condition in which it was loaned. 7) In the event of theft a police report must be filed and provided to the school within 48 hours of the theft.

The district will also provide students and parents with a responsible use policy to students annually. This agreement will list all of the various activities prohibited in the use of technology and explain the possible consequences of misuse. The lending agreement will focus on digital citizenship in four areas: 1) Internet Safety, 2) Privacy & Security, 3) Appropriate Communication, 4) Digital Footprints. Students must demonstrate grade level mastery of technology applications TEKS prior to having access to checking out devices.

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